



THE KERICHO NATIONAL POLYTECHNIC

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20th May, 2025

INVITATION TO TENDER

OPEN TENDERS, FRAMEWORK AGREEMENTS AND REGISTRATION OF SUPPLIERS, CONTRACTORS AND CONSULTANTS FOR SUPPLY AND PROVISION OF GOODS, SERVICES, WORKS AND CONSULTANCY FOR THE FINANCIAL YEAR 2025/2026.

TENDER NO.: TKNP/T/01/2025/2026.

1. The Kericho National Polytechnic (formerly Bureti TTI) invites sealed tenders' applications from interested and eligible firms as suppliers, contractors and consultants as per the under-listed categories for the FY 2025/2026.

CATEGORY A: OPEN TENDERS AND FRAMEWORK AGREEMENTS		
TENDER NO	TENDER DESCRIPTION	TARGET GROUP
TKNP/T/01/001/2025/2026	Provision of Security Services (One year Contract renewable based on satisfactory performance for another year)	Open
TKNP/T/01/002/2025/2026	Supply of Fuel, Cooking Gas and Lubricants e.g Oil etc. (One year Contract renewable based on satisfactory performance)	Open
TKNP/T/01/003/2025/2026	Provision of Veterinary and Artificial Insemination Services (One year Contract renewable based on satisfactory performance)	Open
TKNP/T/01/004/2025/2026	Provision of Sanitary Disposal Services (One year Contract)	Reserved for Women
TKNP/T/01/005/2025/2026	Supply and Delivery of Processed Dry Food Stuffs, Cooking Oil and other related shop items (Framework Contract for one year)	Open
TKNP/T/01/006/2025/2026	Supply and delivery of Fresh Farm Produce e.g Vegetables, Tomatoes, assorted Fruits and Eggs etc. (Framework Contract for one year)	Reserved for PWD/Youth/Women
TKNP/T/01/007/2025/2026	Supply and delivery of Meat, Fish and Chicken (Framework Contract for one year)	Open
TKNP/T/01/008/2025/2026	Supply and delivery of Maize and Beans (Framework Contract for one year)	Reserved for PWD/Youth/Women
TKNP/T/01/009/2025/2026	Supply and delivery of Bulk Water, Bottled Water & Beverages (Framework Contract for one year)	Reserved for PWD/Youth/Women

CATEGORY B: REGISTRATION OF SUPPLIERS, CONTRACTORS AND CONSULTANTS FOR SUPPLY AND DELIVERY OF GOODS AND PROVISION OF SERVICES, WORKS AND CONSULTANCY

I. SUPPLY AND DELIVERY OF GOODS

CATEGORY NO.	CATEGORY DESCRIPTION	TARGET GROUP
TKNP/R/001/2025/2026	Supply and delivery of Agricultural Materials, Livestock Feeds, Acaricides, Agricultural Tools, Equipment and Machinery	Reserved for PWD/Youth/Women
TKNP/R/002/2025/2026	Supply and Delivery of Electrical & Electronics Materials, Tools and Its Accessories	Open
TKNP/R/003/2025/2026	Supply and delivery of Training Materials, Tools, Equipment and Its Accessories for Mechanical Engineering	Open
TKNP/R/004/2025/2026	Supply and delivery of Training Materials, Tools, Equipment & Accessories for Automotive Engineering and Driving School	Open
TKNP/R/005/2025/2026	Supply and delivery of Laboratory Chemicals, reagents & Equipment for Nutrition and Dietetics	Reserved for PWD/Youth/Women
TKNP/R/006/2025/2026	Supply and delivery of Hairdressing Materials and Equipment.	Reserved for Women
TKNP/R/007/2025/2026	Supply and delivery of Training Materials and Equipment for Hospitality department	Reserved for PWD/Youth/Women
TKNP/R/008/2025/2026	Supply and delivery of General Hardware & Plumbing Materials	Open
TKNP/R/009/2025/2026	Supply and delivery of Building Materials (Masonry Units, Sand, Quarry dust, Ballast, Hardcore, Concrete Posts, Timbers and Treated Fencing Posts etc.)	Reserved for PWD/Youth/Women
TKNP/R/010/2025/2026	Supply and delivery of General Cleaning Materials and Personal Protective Equipment.	Reserved for PWDs
TKNP/R/011/2025/2026	Supply and delivery of Printer Cartridges & Toners	Reserved for PWD/Youth/Women
TKNP/R/012/2025/2026	Supply and delivery of Printers, UPS, Laptop and Desktop Computers, Scanners, Projectors, Photocopier, Servers, Computer Spare Parts & Network Equipment, Computer Software Licenses, Consumables and ICT related accessories	Open
TKNP/R/013/2025/2026	Supply and Delivery of General Office Stationery	Reserved for PWD/Youth/Women
TKNP/R/014/2025/2026	Supply and Delivery of Library Books, Journals and Provision of E-Books	Open
TKNP/R/015/2025/2026	Supply and Delivery of Branded Staff Uniforms, Promotional Materials: T-shirts, Caps, Carrier Bags, Umbrella, Banners, Brochures, Flyers, Flexes etc	Reserved for Youths
TKNP/R/016/2025/2026	Supply and delivery of Branded Strategic items e.g Official Letterheads, Examinations Answer Booklets etc.	Open



TKNP/R/017/2025/2026	Supply and delivery of Office Furniture, Curtains, Carpets, Vertical Blinds, Sheers and Window Films etc. and related Office fittings	Reserved for PWD/Youth/Women
TKNP/R/018/2025/2026	Supply and Delivery of Sports Uniforms, Footwear, Equipment, Accessories and Allied Products	Reserved for PWD/Youth/Women
TKNP/R/019/2025/2026	Supply and Fitting of Motor Vehicle Spare parts e.g Tyres, Tubes/Airbridge Tyres, Batteries, Tyre Repairs, Wheel Alignment and Balancing etc.	Open
TKNP/R/020/2025/2026	Supply and delivery of pharmaceutical drugs and Equipment (Must be Registered with Kenya Pharmacy and Poisons Board)	Open
TKNP/R/021/2025/2026	Supply and delivery of Boarding Materials e.g. mattresses etc.	Reserved for PWD/Youth/Women
TKNP/R/022/2025/2026	Supply and delivery of Newspapers, Journals, magazines and periodicals	Reserved for PWD/Youth/Women
TKNP/R/023/2025/2026	Supply and delivery of Firewood and Charcoal	Reserved for PWD/Youth/Women
TKNP/R/024/2025/2026	Supply and delivery of Kitchen Utensils & Specialized Kitchen Equipment/Appliances etc.	Reserved for Women
TKNP/R/025/2025/2026	Supply and Installation of Signages	Open
TKNP/R/026/2025/2026	Supply, Delivery, Installation & Maintenance of Fire Fighting Equipment & Training Services	Open
TKNP/R/027/2025/2026	Supply, Installation, Commissioning, Repair and Maintenance of CCTV Cameras, Bio-metric Services and Structured Cabling (IP) PABX Networking Services & Equipment	Open
TKNP/R/028/2025/2026	Supply, Delivery, Installation & Commissioning of Solar Panels, Solar lightings Unit, Charge Controllers, Inverters, Batteries, floodlights and related solar accessories	Open

II. PROVISION OF SERVICES

CATEGORY NO.	CATEGORY DESCRIPTION	TARGET GROUP
TKNP/R/029/2025/2026	Provision of General Insurance Services	Open
TKNP/R/030/2025/2026	Provision of Consultancy Services (Including Capacity Building, Baseline surveys, Team Building, ISO trainings, Management Training, HR Training, IT Infrastructure, OSHA Training, Audit, Fire & First Aid Equipment Training Services & Work Environment Survey etc.	Open
TKNP/R/031/2025/2026	Provision of Asset Tagging and labeling services, Valuation and Updating the Polytechnic's Asset Register	Open
TKNP/R/032/2025/2026	Provision of Catering Services, meeting Facilities and Accommodation	Open
TKNP/R/033/2025/2026	Provision of Servicing, Repair and Maintenance of Equipment, Tools, Machines Appliances e.g. Computers, Generator, Printers, Photocopiers,	Open



	lawn mowers etc.	
TKNP/R/034/2025/2026	Provision of Servicing, Repair and Maintenance of Polytechnic Motor vehicles	Open
TKNP/R/035/2025/2026	Provision of event organizing services, Hire of Tents, Chairs, Tables, Decorations (Tent drapery), Public address system.	Reserved for PWD/Youth/Women
TKNP/R/036/2025/2026	Provision of Legal Services (Must hold a current practicing certificate)	Open
TKNP/R/037/2025-2026	Provision of Publication, Advertisement Services and live streaming and related media services.	Open
III. PROVISION OF SMALL WORKS		
CATEGORY NO.	CATEGORY DESCRIPTION	TARGET GROUP
TKNP/R/038/2025-2026	Provision of Small Contractual Works; General Building & Construction, General Civil Works, Electricals, Plumbing, Tile works, painting works, landscaping, Field Leveling & grading and Repairs and Maintenance Works (Relevant Registration with the National Construction Authority (NCA) Required)	Open



2. The document should be legible and presentable. All pages of the bid document submitted MUST be sequentially serialized or paginated from 1st page to the last page using the format 1, 2,3,4..... n (n being the last numerical page of the tender document)
3. The tender and registration documents, containing submission information, detailed terms and conditions of qualification may be viewed and downloaded **free of charge** from our website; <https://kerichopoly.ac.ke/tenders.html> or the Public Procurement Information Portal (PIIP) website; www.tenders.go.ke,
4. Bidders who have downloaded the document from our website or PIIP MUST forward their details immediately for recording and further clarification and addendum to: procurement@kerichopoly.ac.ke
5. **Mandatory Requirements (Copies to be attached)**

OPEN CATEGORY

Prospective suppliers shall be required to submit the following MANDATORY documents as proof of their eligibility:

- i. Certificate of Registration/Incorporation
- ii. KRA PIN Certificate
- iii. Valid Tax Compliance Certificate
- iv. Must attach Valid Copy of Current Single Business permit from the County Government
- v. Attach Copy of CR12 for Limited Companies or Identification Card (ID) for Sole Proprietors.
- vi. Valid AGPO Certificate where applicable
- vii. For Provision of small works, firms MUST Provide a proof of registration with the National Construction Authority (NCA) and Insurance Regulatory Authority for Insurance Services etc.
- viii. Must have valid Practicing License from relevant bodies
- ix. Duly filled, Signed and Stamped Confidential Business Questionnaire
- x. Self-Declaration form, Form SD 1: The person/firm MUST NOT be debarred by the Public Procurement Regulatory Authority (duly filled, Signed and Stamped)
- xi. Self-Declaration form, Form SD 2: Dully filled, signed and Stamped Self Declaration form that the Tenderer will not engage in any Corrupt or Fraudulent Practice.

- xii. Attach copies of LPOs/LSOs and recommendation letters from previous clients
- xiii. Pharmacy and Poisons Board certificate/license where applicable
- xiv. Provide Food Handlers Certificate where applicable
- xv. Provide License from EPRA for Fuel and LPG Gas
- xvi. For Services of professional nature as specified (valuation among others, bidders MUST provide certification & registration with relevant Authorities)

SPECIAL GROUP CATEGORY (YOUTH, WOMEN AND PERSONS WITH DISABILITY)

- i. Duly filled tender document for registration.
- ii. A Valid Certificate of registration from Treasury (AGPO Certificate).
- iii. Certificate of Registration/Incorporation
- iv. Valid Tax Compliance.

Note: Regulation 145 (3) directs that all small, micro and medium enterprise groups or disadvantaged groups that have been registered by the National Treasury shall automatically be included in the list of registered suppliers of a procuring entity upon submission of the National Treasury Registration Certificate. Also, in accordance with PPRA CIRCULAR No. 02/2023, Ref: PPRA/6/5 VOL. II (141).

- 6. Completed Tender and Registration documents are to be enclosed in plain sealed envelopes, clearly marked respective Category No. and Category Description and be deposited in the **Tender Box** provided at the main entrance of **New Administration Block, Customer Care Desk** within The Kericho National Polytechnic or be addressed to:

**The Senior Principal,
The Kericho National Polytechnic,
P.O Box 444-20206,
SOTIK.**

So as to be received on or before **Tuesday, 3rd June, 2025 at 11.00am.**

Applications shall be opened immediately thereafter in the presence of candidates or their representatives who may choose to attend at **The Kericho National Polytechnic, Ramp Opening area, Mechanical Complex, New Building.**

- 7. Registration of Suppliers, Contractors and Consultants exercise **shall be continuous** during the financial year and an application to be included in the list may be made at any time after the closing date for consideration during subsequent evaluations.

Approved by:



Sammy K. Cheruiyot
SENIOR PRINCIPAL/ACCOUNTING OFFICER